

DISTRICT OF COLUMBIA ARMY NATIONAL GUARD

VACANCY ANNOUNCEMENT 26-09

EMAIL INTENT TO APPLY TO: EPM BRANCH, ng.dc.dcarng.list.per-epm@army.mil	OPENING DATE: 04 April 2026	CLOSING DATE: 03 May 2026
APPLICATION SUSPENSE DATE: 03 May 2026	Position Title: HHC, 260 th Special Purpose Brigade (SPB) First Sergeant (1SG) (MDAY)	
POC: EPM BRANCH, ng.dc.dcarng.list.per-epm@army.mil	Grade: E8	
Position Location: HHC, 260 th SPB 2001 E Capitol St, SE Washington D.C. 20373-5814	Required MOS: 00D (MOS Immaterial)	
Appointment Status <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Warrant Officer <input type="checkbox"/> Officer		
Area(s) of Consideration: Nationwide Announcement open to all service members eligible for entry into the DCARNG. Must be E-8 or E-7 on current E8 EPS OML (not in expanded zone). Must be listed on the current 1SG Best Qualified List (BQL) in their respective state.		
Evaluation Process: Position will be filled through a record review process using ASBS 2.0. Eligible NCOs will be considered based on demonstrated performance, potential, and qualifications as reflected in their My Board File. Applicants should review their file at the following link: https://mbf.hrc.army.mil/ .		
Condition(s) of Employment: Prior to appointment in this position, selectee must be a member of the DCARNG.		
Equal Employment Opportunity: All qualified applicants will receive consideration without regard to race, color, gender, religion, national origin, or membership / non-membership in an employee organization.		
Description of Duties: Serves as First Sergeant and Senior Enlisted Advisor for Headquarters and Headquarters Company (HHC), Special Purpose Brigade (SPB), District of Columbia Army National Guard (DCARNG). Responsible for the health, welfare, morale, mentorship, professional development, readiness, and training for Soldiers assigned to HHC, 260 th SPB. Advises the unit Commander on enlisted matters, promotions, maintaining and enforcing standards, personnel accountability, standard compliance with regulations and ensures the execution of the Commander's intent.		
Eligibility Requirements (Must meet all requirements prior to announcement close date): <ol style="list-style-type: none"> 1. Must have completed all phases of Senior Leader Course. 2. Must be assigned to the DCARNG or transfer to the DCARNG prior to appointment, be in good standing, and must not be under a suspension of favorable actions per AR 600-8-2, Suspension of Favorable Personnel Actions (Flag). 3. Must meet the Army medical retention standards in accordance with AR 40-501, Chapter 3, and as outlined below. The MEDPROS Individual Medical Readiness Report (IMR) must be current and reflect: <ol style="list-style-type: none"> a. Current (within 12 months) Physical Health Assessment (PHA) b. No Individual Medical Readiness (IMR) deficiencies. c. Current (within 2 years of projected report date) HIV test. d. Must be fit for retention in his/her Primary MOS. 4. AGR personnel selected for a leadership assignment require an approved Command Leadership and Staff Assignment Policy (CLASP) memo. 5. Must be on current Master Sergeant OML (not in the expanded zone) 6. Must be on current 1SG Best Qualified List (BQL) 7. Must have a current passing ACFT / AFT and height / weight. 8. Must meet all eligibility requirements prior to announcement close date. 		

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Application Instructions: Applications missing required documents will be returned without consideration.

Submit email to ng.dc.dcarng.list.per-epm@army.mil with all required documents as a single pdf file. **DO NOT** use PDF Portfolio format. Use the following naming convention for both application packet and subject line of email: Announcement Number, Rank, Last name, First name, Middle Initial (e.g., 26-05, MSG Doe, John A.).

Required Documents (as a single attachment):

1. Cover sheet with name, DODID number, email address, and phone number(s)
2. Memorandum signed by your state G1 or G-1 SGM stating that applicant is on current 1SG BQL and if not already promoted to E8 is on the E8 EPS OML and not in the expanded zone of consideration
3. MEDPROS printout reflecting current PHA date and PULHES (*within 12 months*)
4. Copy of Medically Signed/Completed Medical Profile (*if applicable*)
5. NGB 23B (RPAM Statement) or DA Form 5016 (*within 12 months*)
6. Security clearance verification memorandum reflecting at least a Secret clearance (*within 90 days*)
7. Applicant memorandum addressing any discrepancies / deficiencies in ASBS 2.0 My Board File

It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in disqualification. Complete and accurate information is essential to ensure a fair evaluation of candidates.