



District of Columbia National Guard

Accelerated Hiring Announcement

Title 5 Civilian

DC-AHA-AR-26-018



APPLICATION MUST BE FORWARDED TO: IN ORDER TO RECEIVE CONSIDERATION Goodin, Robert John COL USARMY NG DCARNG robert.j.goodin.mil@army.mil	OPENING DATE: 16 July 2026	CLOSING DATE: 30 July 2026
	Position Title: Financial Management Analyst	
	GRADE: GS-0501-09	
Position Location: United States Property & Fiscal Office Joint Base Anacostia Bolling 189 Poremba Court SW BLDG 350 Washington, DC 20373-814	AREA OF CONSIDERATION: GROUP III All groups of Federal re-employable eligibles.	
	NOTE: This position is subject to provisions of the DoD Priority Placement Program. INCENTIVES: 3R may be available.	
INSTRUCTIONS FOR APPLYING: You must send applications electronically to the email addresses listed below. REQUIRED DOCUMENTS: 1. Resume - resume highlighting your specialized experience. Ensure you include "from (mm/yy)" and "to (mm/yy)" dates along with a description of your relevant experience Resumes limited to two pages Starting on September 27, 2025, federal agencies will only accept resumes up to two pages in length. 2. Current SF-50 (if applicable) 3. Please submit completed packages to: COL Robert, Goodin Phone: 520-672-1725 robert.j.goodin.mil@army.mil		

GENERAL EXPERIENCE:

Ability to analyze problems to identify significant factors, gather pertinent data, and recognize solutions; Plan and organize work; and communicate effectively orally and in writing.

SPECIALIZED EXPERIENCE:

Experiences gained through military technical training schools are included in the one-year on-the-job experience. Must have fundamental working experiences with a validated understanding of the basic principles and concepts of the occupational series and grade. The applicant's educational degree study program or military or civilian academic courses may substitute for some specialized experience.

EDUCATION REQUIREMENTS:

Completed undergraduate or graduate education, the awarded college degree should be in one of, or a combination of the following disciplines: accounting, business, finance, economics, math, statistics, industrial management, marketing, quantitative methods, or organizational management.

CONDITIONS OF EMPLOYMENT:

Applicants must have the following:

1. Must be able to obtain and maintain a secret security clearance of the position
2. Ability to establish effective professional working relationships with coworkers and customers, contributing to a cooperative working environment and successful accomplishment of the mission.
3. May occasionally be required to work other than normal duty hours; comp-time and/or overtime may be required.
4. May be required to travel by car, in military and/or commercial aircraft, and by other means of transportation as appropriate to perform temporary duty assignments.
5. This position is designated as Essential Personnel and may be subject to duty in preparation for, or in response to, a state emergency or disaster declaration. Head of Agency requests to exceed 14 days in a calendar year must be approved in advance by the National Guard, Director of Manpower and Personnel NGB-J1.

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Position: Financial Management Analyst

Position Description:

- (1) The incumbent is responsible for having extensive knowledge of all pay operations that are handled by the Pay and Exam branch. The incumbent must be able to work independently to conduct comprehensive examinations/reviews of pay accounts for Soldiers, Civilians and Vendors. Examines, analyzes, and interprets finance and accounting data, records, and/or reports to determine conformance to federal appropriation law. Evaluates facts presented to ensure validity, accuracy, and completeness of claims for customers. Request additional information and/or documentation, as required to make determinations on payment status to ensure timely and accurate payment.
- (2) Resolves the most difficult pay problems including extensive research, review, and application of prior pay and tax laws, regulations, and entitlements. Applies GAO decisions, policies, and procedures. Determines eligibility of pay entitlements using current and superseded rules and regulations governing each type of pay. Computes payments using manual computations when required. Reviews pay accounts to settle the most problematic situations affecting entitlements and payments.
- (3) Apply pay and tax laws, regulations, directives, and policies to all cases. Based on the analysis of pay accounts, prepare necessary documentation to pay or collect entitlements and adjust effected taxes. Examine records, original orders, and all substantiating documentation to determine whether pay entitlements and/or tax refunds exist and if credit and/or payment of pay and allowances are in accordance with prescribed administrative regulations and procedures.
- (4) Must have the ability to effectively communicate with different levels within the State's command and with external agencies, to include Financial Services and National Guard Bureau
- (5) Ensures work is processed in accordance with established guidelines, regulations, policies, and procedures. Reviews work within prescribed timeframes. Ensures workload is completed timely. Prepares and reviews various reports. Reviews for accuracy and timeliness on of all supported customers pay entitlements through appropriate DFAS Systems.
- (6) Responsible for assisting in the training and development of the Financial Services Technicians assigned to the section. Required to have extensive knowledge coding in GFEBS, CAPS-W, MYUNITPAY, JSS, DMO, DTS, and DCPS. Entrusted to act as the backup TASO and certified in systems directed by the Supervisory Financial Technician.
- (7) Performs other duties as assigned.