



# District of Columbia National Guard

## Accelerated Hiring Announcement

### Title 32 Dual Status Technician

#### DC-AHA-AR-26-008



<p><b>APPLICATION MUST BE FORWARDED TO:</b></p> <p><b>IN ORDER TO RECEIVE CONSIDERATION</b></p> <p>COL Robert Goodin  <a href="mailto:robert.j.goodin.mil@army.mil">robert.j.goodin.mil@army.mil</a></p>	<p><b>OPENING DATE:</b> 09 March 2026</p>	<p><b>CLOSING DATE:</b> 23 March 2026</p>
	<p><b>Position Title:</b> Accounting Officer  <b>Title 32 Technician</b>  <b>Grade:</b> GS-0510-12  <b>Min Rank:</b> E-7  <b>Max Rank:</b> 0-3</p>	
<p><b>AREA OF CONSIDERATION: Group III</b>            Current or former uniformed service members (Active, Reserve, Guard) nationwide who are eligible for military membership in the (DCARNG)</p>		
<p><b>Position Location:</b>            USPFO,            Joint Base Anacostia-Bolling</p>	<p><b>NOTE:</b>            This position is subject to provisions of the DoD Priority Placement Program.</p>	
<p><b>INSTRUCTIONS FOR APPLYING:</b>            You must send applications electronically to the email addresses listed below.</p> <p style="text-align: center;"><b>REQUIRED DOCUMENTS:</b></p> <ol style="list-style-type: none"> <li>1. Resume - resume highlighting your specialized experience. Ensure you include "from (mm/yy)" and "to (mm/yy)" dates along with a description of your relevant experience.  <span style="color: red;">Note: starting on September 27, 2025, federal agencies will only accept resumes up to two pages in length.</span></li> <li>2. Document showing military affiliation and rank</li> <li>3. Please submit completed packages to:            COL Robert Goodin  <a href="mailto:robert.j.goodin.mil@army.mil">robert.j.goodin.mil@army.mil</a></li> </ol>		
<p><b>GENERAL EXPERIENCE:</b>            In addition to meeting the basic entry qualification requirements, evaluate applicant's knowledge, skills, and abilities for:</p> <ul style="list-style-type: none"> <li>- Skill in collecting and analyzing data effectively, efficiently, and accurately;</li> <li>- Skill in applying procedures and directives by reading and interpreting program material;</li> <li>- Skill in presenting formal training presentations and briefings;</li> <li>- Ability to prepare reports and presentation formats.</li> </ul> <p><b>SPECIALIZED EXPERIENCE:</b>            Must have 1-year equivalent specialized experience to at least the next lower grade level before being eligible for the next grade level. Must have fundamental working experiences with a validated understanding of the basic principles and concepts of the accountant occupational series and grade. Experiences gained through military technical training schools or civilian academic courses or related civilian work are included in the one-year on-the-job specialized experience.</p>		

**Announcement Number:** DC-AHA-AR-26-008

**Position:** Accounting Officer

The applicant's educational degree study program or military or civilian academic courses may substitute for some specialized experience. Experience in managing the function of the work to be performed. Experience which includes leading, directing and assigning work of personnel.

**EDUCATIONAL EXPERIENCE:**

A degree in accounting; or a degree in a related field such as business administration, finance, or public administration that included or was supplemented by 24 semester hours in accounting. The 24 hours may include up to 6 hours of credit in business law. (The term "accounting" means "accounting and/or auditing" in this standard. Similarly, "accountant" should be interpreted, generally, as "accountant and/or auditor.")

**SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE:**

Applicants when combining education and experience must have at least 4 years of experience in accounting, or an equivalent combination of accounting experience, college-level education, and training that provided professional accounting knowledge. The applicant's background must also include *one* of the following:

1. Twenty-four semester hours in accounting or auditing courses of appropriate type and quality. This can include up to 6 hours of business law;
2. A certificate as Certified Public Accountant or a Certified Internal Auditor, obtained through written examination; or
3. Completion of the requirements for a degree that included substantial course work in accounting or auditing, e.g., 15 semester hours, but that does not fully satisfy the 24-semester-hour requirement of paragraph A, provided that (a) the applicant has successfully worked at the full-performance level in accounting, auditing, or a related field, e.g., valuation engineering or financial institution examining; (b) a panel of at least two higher level professional accountants or auditors has determined that the applicant has demonstrated a good knowledge of accounting and of related and underlying fields that equals in breadth, depth, currency, and level of advancement that which is normally associated with successful completion of the 4-year course of study described in paragraph A; and (c) except for literal nonconformance to the requirement of 24 semester hours in accounting, the applicant's education, training, and experience fully meet the specified requirements.

**POSITION DESCRIPTION:**

1. Provides financial accounting advice, analysis, and assistance to the Financial Manager, USPFO, and all organizational elements of the respective state NG regarding the development of accounting policies, systems, and operating procedures. Responsible for the planning, execution, and installation of all new and/or improved accounting systems within the division. Designs, develops, adapts, revises, evaluates, and implements systems including those utilizing automatic data processing equipment. Studies accounts, reports, and procedural instructions within the broad area of assignment and, as necessary, any legislative and program background pertaining to this program; holds discussions with program officials, employees, supervisors, etc., to learn the details of work processes and procedures; drafts instructions, procedures, manuals, etc., to implement the proposed system or to correct deficiencies in the accounting system uncovered during the study. Renders advice to management on the effects of accounting changes approved and performs related duties necessary to the development of balanced recommendations. Monitors work operations to assure full compliance with procedures and published directives. Makes formal presentations of completed systems packages including the acceptability of the data processing system applied to higher management levels for final approval. Acts as catalyst between various office segments and assures smooth continuity of operations. Provides financial advice and expertise to other organizational elements of the state ARNG during the development of integrated accounting systems.

2. Provides both professional accounting assistance and systems design support in the development of automated accounting systems and operating procedures for the Financial Manager. Provides all resource management functional areas with technical assistance during all phases of the development,

establishment, and maintenance of integrated accounting systems.

3. Serves as a professional accountant administering accounting systems. Performs duties involving: receipt and distribution of funds throughout the state; maintaining the standard general ledger reporting system; analyzing report data which records transactions within the system for the purpose of correcting errors, recommending action on unfavorable trends, and preparing financial schedules for briefings, etc.; revising the system structure to implement new reporting requirements; and advising and assisting financial analysts in supported organizations on these matters. Applies professional accounting principles, analysis, theories, concepts, and practices to unique situations; employs accounting policies/standards in the resolution of unprecedented problems/situations; and utilizes non-conventional methodologies as required. Implements policies and procedures encompassing different facets of accounting, i.e., general fund accounting, cost accounting, and reimbursement accounting and working capital funds. Studies interrelationships of systems encompassing the entire spectrum of the Army financial arena (e.g., Standard Army Financial System (STANFINS), Integrated Army Travel System (IATS), The Commercial Accounts Processing System (CAPS), Standard Procurement System (SPS), Defense Joint Military Pay System – Reserve Component (DJMS-RC), Standard Army Intermediate Logistics Systems (SAILS), Joint Services Software (JSS), Standard Army Civilian Payroll System (STARCIPS), and Command Unique Systems. Assignments also require an understanding of the characteristics and capabilities of the accounting software architecture and Enterprise Data System (EDS) for Financial Management.

4. As the Accounting Officer, supervises the work of the Fiscal Accounting Branch within the Comptroller Division. Provides technical supervision of the work of numerous accounting technicians. Plans subordinates' assignments and distributes workload according to priorities and work complexity. Provides counsel and instruction on work problems and administrative matters. As the Senior Accountant in the division, assists, guides, directs and oversees all professional accounting work of the division.

5. Performs other duties as assigned.

### **Financial Management Certification Requirements:**

The certification will not be used as a mandatory requirement in DoD hiring systems. A member who is not certified may still qualify for a position that requires DoD financial management certification as a condition of employment. The most qualified individual will be selected for a position.

Members of the financial management workforce are required to participate in the Financial Management Certification Program; therefore, achieving certification is a condition of employment. Members of the financial management workforce must achieve the appropriate certification level for their positions within 2 years of notification of applicable certification requirements or the period of any extension.

The financial management certification program supports the professional development of the financial management workforce and provides a framework for a standard body of knowledge across all DoD financial business programs.

The financial management certification requirements will vary for positions dependent on the complexity and responsibility of the positions' financial management supervisory and non-supervisory business programs.

Financial management certification requirements are in the conditions of employment and notes in the position description.

Supervisors of financial management coded positions coordinate with the component administrator and component certification authority to determine financial management certification requirements of employees occupying financial management coded positions.

### **CONDITIONS OF EMPLOYMENT & NOTES:**

- Military positions with financial management occupational specialties require financial management certification within 2 years of notification of applicable certification requirements or the period of any extension.