

DISTRICT OF COLUMBIA ARMY NATIONAL GUARD AGR VACANCY ANNOUNCEMENT



ANNOUNCEMENT #: 26-028

All individuals eligible for entry into the DCARNG (Nationwide Announcement)

Position: Band Training NCO Para/Lin: 103/03 Position #: 05377467		Minimum Rank/Grade: <h2 style="text-align: center;">SPC/E4</h2>	Maximum Rank/Grade: <h2 style="text-align: center;">SGT/E5</h2>
MOS/AOC: <h2 style="text-align: center;">42R</h2>	Unit/Location: 257th Army Band 189 Poremba Ct. SW JBAB Bldg 351 Washington, DC 20373	Opening Date: <h2 style="text-align: center;">16 March 2026</h2>	Closing Date: <h2 style="text-align: center;">07 April 2026</h2>

DUTIES AND RESPONSIBILITIES:

Serves as full-time Training & Operations NCO. Selected individual will be responsible for ensuring successful accomplishment of those tasks which support the unit's training programs and objectives. Drafts training schedules for approval which comply with command guidance, directives, and publications of higher headquarters. Maintains the training library and related training equipment and aids. Maintains all training support materials; prepares materials for advising the unit commander on military education requirements and forwards applications for Army service schools; provides the information required for the unit status report; attends all unit's training assemblies and annual training requirements; develops and publishes unit training calendar, schedules, forecast and secures training resources utilizing DTMS. Obtains and maintains password access for ATIS, ATTRS, DTS, Physical Security, DAMPS and any additional requirements that the unit may need. Conducts preparatory visits as required to training and operations sites to ensure availability of and to procure required training areas, range and training equipment. Maintains the unit MOS qualification training program. Advises and assists the Company Readiness NCO on military education requirements and forwards applications for Army Service schools. Be able to maintain a SECRET clearance.

Must be willing to attend all required schools, courses, and events that support unit activities. Performs all other duties as assigned.

Mandatory Requirements and Skills at Time of Application:

1. Must have a minimum security clearance of SECRET
2. Must be fully 42R MOS qualified.
3. Must possess a valid State driver's license.
4. Must be able to pass an Army Fitness Test and HT/WT screening within 30 days of start date.
5. Only E4 and E5 are eligible to apply.

Documents from Applicant in Addition to AGR Application Checklist (Page 4):

1. Formal explanation for any discrepancy listed in your official military records. Must be in memorandum format IAW AR 25-50, For the President of the Selection Board. Cannot be for a "bad" NCOER.
2. SPC/E4 or a newly promoted SGT/E5 must include all SPAW's if applicable.

OPTIONAL DOCUMENTS THAT MAY BE SUBMITTED:

1. Copy of any Certificate of Training that is not listed on Soldier Talent Profile.
2. Copy of special skill certification or license that is pertinent to the position.
3. Recommendation letters from current or previous employers, commanders, organizations etc. Maximum of 2.

PREFERRED APPLICANTS WILL POSSESS THE FOLLOWING SKILLS/ATTRIBUTES:

1. Minimum of 3 years experience in Army Bands
2. High levels of organizational skills and interpersonal skills
3. Ability to work with minimum direct oversight

SPECIAL INSTRUCTIONS:

1. Must not be flagged or have consideration of being flagged.
2. Title 10 ADOS/AGR/OTOT and Title 32 ADOS/M-Day/OTOT must be released from their current orders and start a Title 32 AGR tour with the DCARNG.

EQUAL EMPLOYMENT OPPORTUNITY: All applicants will receive consideration without regard to age, race, color, national origin, creed, religion, politics, marital status, membership/non-membership in an employee organization, or other non-merit reasons not interfering with membership in the Army National Guard or performance of required duties.

POSITIONS OF SIGNIFICANT TRUST (POST): In accordance with DA EXORD 193-14 & NGB SMOM 15-017, all Soldiers hired into sensitive duty positions are required to have favorable POSTscreening. Soldiers not meeting this requirement will not be hired into AGR status.

PAY AND ALLOWANCES/MAJOR BENEFITS: AGR personnel receive base pay, subsistence (BAS), quarter's allowance (BAH), Variable Housing Allowance (VHA), applicable uniform allowances, full medical care in military facilities, and partial medical care and TRICARE benefits for dependents.

ADDITIONAL INFORMATION: Restoration rights for federal employees accepting AGR tours will be in accordance with applicable federal personnel regulations. Personnel in a bonus program should refer to applicable FY SRIP to determine if continuation in SRIP/SLRP is permitted prior to entry on AGR status. AGR personnel are subject the Uniform Code of Military Justice.

How to Apply

The forms and documents listed on the application checklist must be submitted as **ONE** .pdf file (**do not** submit as PDF Portfolio) through email. Applications and Checklist must be received in the AGR Office no later than 1630 hours (Eastern) on the closing date of the announcement.

1. Email AGR Applications To: ngdcAGRbranch@army.mil
2. The AGR Management team will provide notification that your application has been received.
3. For all current AGR T32/T10 please indicate whether you are career status or within your initial AGR tour - include current AGR T32/T10 orders.

Applicant Rank/Name:

Applicant email:

Applicant Status: AGR T32 AGR T10 ADOS T10/T32 Mday - Traditional SM

AGR APPLICATION CHECKLIST

(check all applicable boxes)

1. **NGB Form 34-1 AGR Application**, can be found under Career Resources at <https://www.ngbpmc.ng.mil/Forms/NGB-Forms/> (Include e-mail address at the top 1st page of NGB Form 34-1 and signature on pg 3)
2. **Screenshot of Soldier Talent Profile**. Within 30 days - must include applicable MOS or AOC and ASVAB Scores.
3. **Individual Medical Readiness Record**. Must include current Periodic Health Assessment date and PULHES. PHA must be current within 12 months.
4. **DA Form 3349 Physical Profile** (If Applicable). No temporary profiles are accepted except pertaining to pregnancy.
5. **DA 5500/ DA 5501** (If Applicable)
6. **Last AFT for record within the past 6 months**. Either DA 705 with digital signatures or ITR (Individual Training Record) report out of ATIS (Army Training Information System) <https://atis.army.mil>.
7. **DA Form 2166-8 NCOER / DA Form 67-8/9 OERs – last 5 copies**. SPC/E4 or a newly promoted SGT or 1LT (Doesn't have 3 NCOERs/ OERs), will need a letter of recommendation from Unit Commander or BN AO within 6 months of closing of announcement.
8. **All DD Form 214's and DD Form 215's** (must have items 23-30 included)
9. **DA 5016** (Current National Guard Soldier) via IPPS A (Must be pulled in last 30 days from closing of an announcement.)
10. **Security Clearance Memo**. Must have a final Security Clearance Verification. Memo from a Security Clearance Manager must be dated within 90 days from date of announcement. NO JPAS printouts.
11. **OPAT Scorecard (DA Form 7888)** (Applicable if current PMOS is in a lower physical category than advertised MOS)
12. **DA Form 4836/ Oath of Extension of Enlistment or Reenlistment (Required for Enlisted)** (Applicants must have a minimum of three years on their current contract before HRO will cut AGR/OTOT orders).

NOTE: PLACE THE JOB ANNOUNCEMENT AS PAGE 1 - ensure that all required documents (As Applicable) on the checklist are included with your application in the listed order above. Applications that have been returned for correction will need to resubmit complete packets with the corrected documents before job announcement closes in order for their packet to be considered. It is mandatory that all SMs have a minimum of three years on their current ETS (or required time to cover a OTOT) in order for HRO to produce AGR orders and to complete an AGR Initial Tour.

Evaluation Process: Applicants will be evaluated solely on the information supplied in application documents outlined above. Interview responses will also be considered when applicable. **Incomplete applications will not be considered.** It is the responsibility of the applicant to contact POCs identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.