



# District of Columbia National Guard

## Accelerated Hiring Announcement

### Title 32 Dual Status Technician

#### DC-AHA-AR-25-002



<p><b>APPLICATION MUST BE FORWARDED TO:</b></p> <p><b>IN ORDER TO RECEIVE CONSIDERATION</b></p> <p><a href="mailto:donald.w.woodley.mil@army.mil">donald.w.woodley.mil@army.mil</a></p>	<p><b>OPENING DATE:</b> 11 April 2025</p>	<p><b>CLOSING DATE:</b> 18 April 2025</p>
	<p><b>Position Title:</b> PROGRAM ANALYST  <b>Min Grade:</b> PFC  <b>Max Grade:</b> SFC  <b>MOS:</b> Any  <b>GRADE:</b> GS-0343-09</p> <p><b>AREA OF CONSIDERATION: GROUP I</b></p> <p>Current on board (DCANG)/(DCARNG) Title 32 employees and Title 5 employees whom have maintained military membership in the (DCANG)/(DCARNG)</p>	
<p><b>Position Location:</b>  UNITED STATES PROPERTY &amp;  FISCAL OFFICE  JOINT BASE ANACOSTIA BOLLING</p>	<p><b>NOTE:</b>  This position is subject to provisions of the DoD Priority Placement Program.</p>	
<p><b>INSTRUCTIONS FOR APPLYING:</b>  You must send applications electronically to the email addresses listed below.</p> <p style="text-align: center;"><b>REQUIRED DOCUMENTS:</b></p> <ol style="list-style-type: none"> <li>1. Resume - resume highlighting your specialized experience. Ensure you include "from (mm/yy)" and "to (mm/yy)" dates along with a description of your relevant experience</li> <li>2. Current SF-50 (if applicable)</li> <li>3. Documentation substantiating DCARNG military affiliation <u>and</u> rank</li> <li>4. Please submit completed packages to:  LTC Donald W. Woodley Phone:  (202) 433-3144  <a href="mailto:donald.w.woodley.mil@army.mil">donald.w.woodley.mil@army.mil</a></li> </ol>		

**GENERAL EXPERIENCE:**

Experience, education, or training in administrative, professional, investigative, technical, or other responsible work which demonstrates analytical ability and a practical and theoretical knowledge of the functions, processes, and principles of management. Knowledge of the National Guard organizational structures, functions, procedures, and techniques. Experience using computer and automation systems.

**SPECIALIZED EXPERIENCE:**

Experience that equipped the applicant with the knowledge, skills, and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled. To be creditable, specialized experience must have been equivalent to at least the next lower grade level in the normal line of progression for the occupation in the organization. Applicants who have the 1 year of appropriate specialized experience, are not required by this standard to have general experience, education above the high school level, or any additional specialized experience to meet the minimum qualification requirements.

**EDUCATION AND CERTIFICATION REQUIREMENTS**

Must have a high school diploma or general education development (GED) diploma.

**OTHER QUALIFICATION REQUIREMENTS**

Applicants must have the following:

1. Must be able to obtain a secret security clearance.
2. Proficient in logistics standard army management information system (STAMIS).
3. Extensive travel is required to perform duties throughout the state.

## District of Columbia National Guard

**Announcement Number:** DC-AHA-AR-25-002

**Position:** PROGRAM ANALYST

**Position Description:**

- (1) Develops sampling plans and procedures for validating unit/activity accountability and inventory certifications. Independently evaluates the effectiveness of substantive unit programs and processes in meeting their established goals and objectives. Analyzes evaluation results on both a quantitative and qualitative basis to provide concise and objective information to identify accountability strengths and weaknesses.
- (2) Evaluates unit and organizational effectiveness. Develops and administers a system of reviews, management controls, evaluations, and checklists designed to ensure conformance with law and regulations. The employee plans, coordinates, and carries out the successive steps in fact-finding and analysis of issues necessary to complete each phase of assigned projects.
- (3) Collectively evaluates management effectiveness of property management functions and informing management of their programs. Coordinates and/or conducts management studies of organization, staffing, work measurement, methods, or procedures. Incumbent reviews administrative audits, Financial Liability Investigation for Property Loss (FLIPL) reports, and Command Supply Discipline Program (CSDP) review reports to determine accountability trends to develop scope of review and recommendations to improve accountability processes and corrective actions.
- (4) Applies statistical analysis techniques to measure progress, efficiency, and trends impacting the effectiveness of the organization to meet the organizational goals and objectives. Performs 100 % inventories of unit/activity equipment and supplies and analyzes requisition data to determine causes of any discrepancies. Develops cost analysis of financial impact regarding accountability, equipment and supply damage, adequacy of storage, physical security and loss of federal supplies and equipment.
- (5) Interprets a variety of requirements making independent judgments to determine organizational compliance with applicable regulations, procedures and practices. Provides USPFO, DCSLOG/G4, Command Staff, unit/activity commanders, with factual, objective assessments of the unit's ability to conduct unit logistics operations and account for federal property. Analyzes, evaluates, validates, and identifies ways to improve the mission, function, and activities of the organization.
- (6) Performs other duties as assigned.