



# District of Columbia National Guard

## Accelerated Hiring Announcement

### Title 32 Dual Status Technician

#### DC-AHA-AR-24-002



<p><b>APPLICATION MUST BE FORWARDED TO:</b></p> <p><b>IN ORDER TO RECEIVE CONSIDERATION</b></p> <p style="text-align: center;"><a href="mailto:ryan.l.rooks.mil@army.mil">ryan.l.rooks.mil@army.mil</a></p>	<p><b>OPENING DATE:</b> 15 March 2024</p>	<p><b>CLOSING DATE:</b> 18 Mar 2024</p>
	<p><b>Position Title:</b> Logistics Management Specialist  <b>Min Grade:</b> E4  <b>Max Grade:</b> E6  <b>MOS:</b> Any  <b>GRADE:</b> GS-0346-09</p>	
	<p><b>AREA OF CONSIDERATION: GROUP II</b></p> <p>Current military members within the DCARNG (AGR, Technician, or M-DAY)</p>	
<p><b>Position Location:</b> Army Aviation Support Facility Ft. Belvoir, VA</p>	<p><b>NOTE:</b> This position is subject to provisions of the DoD Priority Placement Program.</p>	
<p><b>INSTRUCTIONS FOR APPLYING:</b>  <span style="background-color: yellow;">You must send applications electronically to the email addresses listed below.</span></p> <p style="text-align: center;"><b>REQUIRED DOCUMENTS:</b></p> <ol style="list-style-type: none"> <li>1. Resume - resume highlighting your specialized experience. Ensure you include "from (mm/yy)" and "to (mm/yy)" dates along with a description of your relevant experience</li> <li>2. Current SF-50 (if applicable)</li> <li>3. Documentation substantiating DCARNG military affiliation and rank</li> <li>4. Please submit completed packages to: LTC Ryan Rooks Phone: 202-213-1637 <a href="mailto:ryan.l.rooks.mil@army.mil">ryan.l.rooks.mil@army.mil</a></li> </ol>		
<p><b>SPECIALIZED EXPERIENCE:</b>  <b>GS-09</b> – Must have at least 24 months experience, education, or training involving detailed knowledge of organizations and their functions in logistical support (i.e., supply, maintenance, quality assurance, facilities). Experience integrating actions of a variety of specialized support activities in order to meet program goals. Experience interpreting and applying regulations, laws or practices. Experience planning and organizing work assignments.</p>		

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**Announcement Number:** DC-AHA-AR-24-002

**Position:** Logistics Management Specialist

**Position Description:**

- (1) Develops, implements and evaluates the logistic policies for the organization. Is the primary advisor for the command in the area of logistics operations. Oversees and reviews unit level feeder reports. Analyzes and/or prepares the logistics and equipment readiness areas of the organizational readiness report. Reviews, analyzes, and provides recommendations relative to proposed MTOE and/or force structure changes to determine the impact on equipment authorizations. Keeps abreast and ensures the implementation of new policy statements, regulations and directives issued by higher headquarters concerning logistic activities. Provides guidance and assistance to ensure command programs have been implemented and evaluates their effectiveness in subordinate elements. Plan for the establishment and operation of the Administrative and Logistics Operations Center (ALOC). Develop and implement tactical standard operating procedures for logistics.
- (2) Ensures compliance with the command supply discipline program, command maintenance discipline program, and other directed command inspection programs. Assists in the preparation for and executes additional command level inspections in the area of logistics and maintenance. Oversees the duties of the Property Book Officer (PBO). Advises the commander of equipment on hand and equipment readiness issues. Directs the maintenance priority of support to unit equipment. Makes decisions based on the commander's guidance and intent in the area of property assignments. Coordinates and ensures the completion of change of command inventories and reports of survey. Directs, reviews, and makes recommendations on investigations of incidents involving property loss or damage.
- (3) Provides guidance and funds management for all decentralized logistic funds. These may include secondary stock funds, office supply accounts, transportation funding, and various classes of supply. May serve as the approving official for government purchase card expenditures.
- (4) May be required to represent the National Guard and the unit Commander in the community. Provides logistical support for community activities such as parades, celebrations, military funerals, etc. Coordinates with civic officials, club officers and school officials for such things as recruiting activities, communities support projects, natural disaster or civil disturbance planning, use of facilities for training for such things as recruiting for such things as recruiting and security of those facilities.
- (5) Provides technical guidance and assistance to all organizational logistic personnel pertaining to the accountability of all property assigned to the organization. Plans, organizes and assigns work to employees engaged in logistical work assigned at the command level. Revises assignments or details employees to other duties as necessary to meet changing work situations, deadlines, or priorities. Prepares requests for filling vacancies to meet workload requirements. Participates in the selection of subordinates from lists of eligibles. Establishes performance standards and evaluates employee performance. Prepares formal requests and recommendations for promotions, reassignments, etc. Recommends recognition for outstanding performance. Provides initial approval/disapproval of leave. Receives and resolves or participates in the resolution of grievances, or forwards to higher level management for resolution. Acts to resolve disciplinary problems, or forwards to higher level management for resolution. Formulates plans for equal treatment of all employees. Assures position descriptions are accurate. Informs employees of all aspects of personnel programs of the installation, either answering routine questions or obtaining information from specialist when more technical answers are required.
- (6) Performs other duties as assigned.