



District of Columbia Army National Guard



<p>APPLICATION MUST BE FORWARDED TO: PLEASE SUBMIT ALL PACKAGES ELECTRONICALLY TO: margaret.e.lockett3.mil@army.mil IN ORDER TO RECEIVE CONSIDERATION, APPLICATIONS MUST BE RECEIVED BY 1630 EST ON THE CLOSING DATE OF THIS ANNOUNCEMENT</p>	<p>OPENING DATE: 1 July 2023</p>	<p>CLOSING DATE: 15 July 2023</p>
	<p>Position Title: 260th Regiment Regional Training Institute (RTI) First Sergeant (M-Day) Grade: E-8</p>	
	<p>Required MOS: (All) MOS Immaterial</p>	
<p>Position Location: 260th Regiment, Regional Training Institute (RTI) Fort Belvoir, VA 22060</p>	<p>Appointment Status: [X] Enlisted [] Warrant Officer [] Officer</p>	
<p>AREA OF CONSIDERATION: Group II: On board DCARNG Service Members only</p>		
<p>Special Remarks: N/A</p>		
<p>INSTRUCTION FOR APPLYING: This office will not accept applications mailed at government expense. Fax applications will not be accepted. Ensure all required documents are sent in a single pdf file, not multiple documents. <u>Failure to submit all required documents as outlined below will result in your application not being considered for the position.</u></p> <p style="text-align: center;">REQUIRED DOCUMENTS (in one email attachment):</p> <ol style="list-style-type: none"> 1.) Separate sheet of paper with an email address and additional point of contact number(s). 2.) Current Enlisted Record Brief (certified board version). Nominees are responsible for ensuring all data reflected in the ERB is current. 3.) DTMS printout of Record APFT/ACFT test scores dating back to January 2018. Ensure your name is visible on the printout. 4.) DTMS printout of Height/Weight data dating back to January 2018. Ensure your name is visible on the printout. 5.) Most recent DA Form 1059 indicating highest military education completed. 6.) Copy of last five NCOERs. 7.) MEDPROS printout with the date of current PHA and PULHES included (<i>within 12 months</i>). 8.) Copy of Medically Signed/Completed Medical Profile (<i>if applicable</i>). 9.) Letter of recommendation from chain of command. (<i>optional</i>) 10.) A Security Verification Memorandum with at least a Secret Clearance level (<i>within 90 days of closing date</i>). 11.) Biographical Sketch IAW NGR 600-200, Figure G-3. <p>*All documents must be consolidated into a single pdf file. DO NOT put it in PDF Portfolio format.</p>		
<p>Conditions of Employment: <u>National Guard Membership:</u> Prior to appointment to this position, the selectee must be a member of the District of Columbia Army National Guard. <u>Electronic Funds Transfer:</u> The selectee is required to participate in electronic funds transfer/direct deposit.</p>		
<p>Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization, in accordance with Army Regulation 690–600.</p>		

The DCARNG is an Equal Opportunity-Affirmative Action Employer
This announcement must be posted on unit bulletin boards until the day following the closing date

District of Columbia Army National Guard

Position Title: 260th Regiment Regional Training Institute (RTI) First Sergeant (M-Day)

Brief Description of Duties:

Serves as the First Sergeant to the 260th Regiment, Regional Training Institute. Responsible for providing efficient and effective training support. Extends command influence, assesses morale of the force, adjusts administrative requirements to aid mission accomplishment, and assists during critical events. Maintains accountability and visibility of employed assess and personnel and is responsible for the health, welfare, and morale, readiness, and professional development of all assigned Soldiers. Responsible for advising the Commandant on all enlisted matters, including operations, administration, promotions, retention, awards, and physical readiness training. Supervises and enforces maintenance and accountability of individuals and assigned equipment. Receives incoming personnel, and assigns the personnel to subordinate or staff elements.

Qualifications: N/A

Eligibility Requirements:

- 1.) Must have completed ALL phases of the Senior Leaders Course and/or Master Leaders Course.
- 2.) The Soldier must have a current passing APFT/ACFT.
- 3.) The Soldier must have a current passing DA 5500/5501 (*if applicable*).
- 4.) The Soldier must be assigned to the DCARNG, be in good standing, and must not be under a suspension of favorable actions per Army Regulation 600-8-2, Suspension of Favorable Personnel Actions (Flag), dated 5 April 2021.
- 5.) The Soldier must meet the Army medical retention standards in accordance with Army Regulation 40-501, Chapter 3, and as outlined below. The MEDPROS Individual Medical Readiness Report (IMR) must be current and reflect:
- 6.) A current (*12 mo.*) Physical Health Assessment (PHA) and no Individual Medical Readiness (IMR) deficiencies.
- 7.) A current HIV test. All Soldiers must have a current negative HIV-1 test within 2 years of the projected report date.
- 8.) The Soldier must be fit for retention in his/her Primary MOS.
- 9.) All AGR Master Sergeants will be required a Clasp Memo.
- 10.) Hold the rank of Master Sergeant/E8.
- 11.) Be on the current Master Sergeant OML.
- 12.) Must have a minimum-security clearance of SECRET.

Point of Contact:

DCARNG G1 EPM: CW2 Margaret E. Lockett, margaret.e.lockett3.mil@army.mil, 202-685-9812 (DSN 325-9812)