

# DISTRICT OF COLUMBIA ARMY NATIONAL GUARD AGR VACANCY ANNOUNCEMENT



## ANNOUNCEMENT #: 25-001

**\*\*All individuals eligible for entry into the DCARNG (Nationwide Announcement)\*\***

<b>Position:</b> Aeromedical Training NCO and Flight Instructor  Para/Lin: 508/10 Position #03223325		<b>Minimum Rank/Grade:</b>  <b>SGT/E5</b>	<b>Maximum Rank/Grade:</b>  <b>SSG/E6</b>
<b>MOS/AOC:</b>  68W	<b>Unit/Location:</b> AASF, Davison Army Airfield, Fort Belvoir, VA	<b>Opening Date:</b>  28 Oct 2024	<b>Closing Date:</b>  27 Jan 2025

### DUTIES AND RESPONSIBILITIES:

Performs duties as Aeromedical Training NCO and Flight Instructor for the DCARNG Aviation Support Facility and associated aviation units. Supports the Standardization Instructor and Standardization Instructor Pilot in the preparation and execution of unit training programs and objectives. Coordinates with Flight Surgeon to maintain organizational medical readiness. Recommends training schedules for approval that comply with all Army statutory and regulatory requirements along with DCARNG command guidance. Maintains the training library and associated equipment and materials. Advises command on military education requirements and coordinates with the Training Officer and Training NCOIC for applications to Army Service Schools. Provides aeromedical information required for the unit status report and maintains access to all required aeromedical systems to ensure organizational medical readiness in combination with the Flight Surgeon; attends all unit's training assemblies and annual training requirements; develops and publishes unit training calendar, schedules, forecast and secures training resources utilizing DTMS and RFMSS. Obtains and maintains password access for DTMS, ATTRS, DTS, Physical Security, AFCOS and any additional requirements that the unit may need. Conducts preparatory visits as required to training sites to ensure availability of and to procure required training areas, range and training equipment. Maintains the unit MOS qualification training program. Advises and assists the Company Readiness NCO on military education requirements and forwards applications for Army Service schools. Responsible for performing duties as a Flight Instructor/standardization Instructor for non-rated crewmembers in the UH-60 and UH-72 aircraft and supporting simulation device(s). Provide flight instruction to non-rated crewmembers on all flight tasks in accordance with the approved Aircrew Training Module (DATM) and all other appropriate publications. Conduct academic instruction in support of flight training on all applicable topics. Conduct preflight briefing, post flight debriefing, and after-action reviews (AAR) to ensure crewmembers have a thorough comprehension of the training conducted. Maintain flight training records in accordance with appropriate US Army regulations and local guidance. Instruction may include any combination of Individual or Group instruction in an academic classroom environment and or aircraft or simulator. Maintain up to date records in CAFRS. Perform other duties as assigned.

## **MANDATORY REQUIREMENTS AT TIME OF APPLICATION:**

N/A

## **PREFERRED APPLICANTS WILL POSSESS THE FOLLOWING SKILLS/ATTRIBUTES:**

1. Currently on flight status as demonstrated by current DD Form 2992 and DA Form 759.
2. Must possess ASI/SQI "F2" "Critical Care Flight Paramedic"
3. Preferred posses ASI/SQI "N1" or possess DA Form 759 and Graduation certificate demonstrating successful complete of the Flight Instructor course.
4. If not already FI, able to immediately attend NRCM Flight and Standardization Instructor Course with the following requirements: 250 flight hours, copy of IATF and 7122, letters of recommendation from company or detachment FI/SI, SP/IP, and commander."
5. Experience mobilized in support of overseas contingency operations preferred.

## **SPECIAL INSTRUCTIONS:**

1. Must not be under current suspension of favorable personnel actions, or have reason to be under current suspension of favorable personnel actions.

**EQUAL EMPLOYMENT OPPORTUNITY:** All applicants will receive consideration without regard to age, race, color, national origin, creed, religion, politics, marital status, membership/non-membership in an employee organization, or other non-merit reasons not interfering with membership in the Army National Guard or performance of required duties.

**POSITIONS OF SIGNIFICANT TRUST (POST):** In accordance with DA EXORD 193-14 & NGB SMOM 15-017, all Soldiers hired into sensitive duty positions are required to have favorable POSTscreening. Soldiers not meeting this requirement will not be hired into AGR status.

**PAY AND ALLOWANCES/MAJOR BENEFITS:** AGR personnel receive base pay, subsistence (BAS), quarter's allowance (BAH), Variable Housing Allowance (VHA), applicable uniform allowances, full medical care in military facilities, and partial medical care and TRICARE benefits for dependents.

**ADDITIONAL INFORMATION:** Restoration rights for federal employees accepting AGR tours will be in accordance with applicable federal personnel regulations. Personnel in a bonus program should refer to applicable FY SRIP to determine if continuation in SRIP/SLRP is permitted prior to entry on AGR status. AGR personnel are subject the Uniform Code of Military Justice.

## How to Apply

The forms and documents listed on the application checklist must be submitted as **ONE** .pdf file (do not submit as PDF Portfolio) through email. Applications and Checklist must be received in the AGR Office no later than 1630 hours (Eastern) on the closing date of the announcement.

1. Email in Recipient address for AGR Applications, which is: [ngdcagrbranch@army.mil](mailto:ngdcagrbranch@army.mil)
2. The AGR Management team will provide notification that your application has been received.

**Applicant's rank/name:**

**Applicant's Email:**

**Applicant Status:**

**AGR APPLICATION CHECKLIST**

- \_\_\_\_\_ **1.NGB Form 34-1 AGR Application**, can be found under Career Resources at <https://www.ngbpmc.ng.mil/Forms/NGB-Forms/> (Include e-mail address at the top 1st page of NGB Form 34-1 and signature on pg 3)
- \_\_\_\_\_ **2.Certified Board Selection ERB/ORB**. Within 30 days - must include applicable MOS or AOC and ASVAB Scores.
- \_\_\_\_\_ **3.Individual Medical Readiness Record**. Must include current Periodic Health Assessment date and PULHES. PHA must be current within 12 months.
- \_\_\_\_\_ **4. DA Form 3349 Physical Profile (If Applicable)**. No temporary profiles are accepted except pertaining to pregnancy.
- \_\_\_\_\_ **5. DA 5500/ DA 5501 (If Applicable)**
- \_\_\_\_\_ **6. Last ACFT for record within the past 6 months**. Either DA 705 with digital signatures or ITR (Individual Training Record) report out of DTMS (Digital Training Management System) \*PPOM 22-23 requires passing ACFT within 6 months as of 1 April 2023.
- \_\_\_\_\_ **7.DA Form 2166-8 NCOER / DA Form 67-8/9 OERs – last 5 copies**. SPC/E4 or a newly promoted SGT or 1LT (Doesn't have 3 NCOERs/ OERs), will need a letter of recommendation from Unit Commander or BN AO within 6 months of closing of announcement.
- \_\_\_\_\_ **8. All DD Form 214's and DD Form 215's** (must have items 23-30 included)
- \_\_\_\_\_ **9. NGB Form 23/23b** (Current National Guard Soldier) Retirements Points History Statement (RPAM) (Must be pulled in last 30 days from closing of announcement.)
- \_\_\_\_\_ **10. Security Clearance Memo**. Must have a final Security Clearance Verification. Memo from a Security Clearance Manager must be dated within 90 days from date of announcement. NO JPAS printouts.
- \_\_\_\_\_ **11. OPAT Scorecard (DA Form 7888)** (Applicable if current PMOS is in a lower physical category than advertised MOS)
- \_\_\_\_\_ **12. DA Form 4836/ Oath of Extension of Enlistment or Reenlistment (Required for Enlisted)** (Applicants must have a minimum of three years on their current contract).

**NOTE:** Please place the job announcement document as page 1 - ensure that all required documents (As Applicable) on the checklist are included with your application in the listed order above. Applications that have been returned for correction will need to resubmit complete packets with the corrected documents before job announcement closes in order for their packet to be considered. It is mandatory that all SMs have a minimum of three years on their current ETS in order to complete an AGR Initial Tour.

Evaluation Process: Applicants will be evaluated solely on the information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the **applicant** to contact POCs identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.