



District of Columbia Army National Guard

AGR Announcement

23-045



APPLICATION MUST BE FORWARDED TO: IN ORDER TO RECEIVE CONSIDERATION ng.dc.dcarng.list.ngdc-agr@army.mil	OPENING DATE: 05 December 2023	CLOSING DATE: 11 December 2023
	Position Title: Officer/Warrant Officer Strength Manager Max Grade: CW2 Min Grade: W01 (Must have COMPLETED WOCS) Selectee will be assigned to a compatible military position of: 420A.	
	Appointment Status <input type="checkbox"/> Enlisted <input type="checkbox"/> Officer <input checked="" type="checkbox"/> Warrant Officer	
Position Location: Recruiting and Retention Battalion 2001 East Capitol Street SE Washington DC 20003	AREA OF CONSIDERATION: GROUP III All individuals eligible for entry into the DCARNG (Nationwide Announcement)	
INSTRUCTIONS FOR APPLYING: This office will <u>NOT</u> accept mailed applications. You must send applications electronically. <u>Failure to submit all required documents as outlined below will result in your application not being considered for employment.</u>		
AGR REQUIRED DOCUMENTS (in 1 email attachment): 1.) NGB 34-1 Application for AGR Position with original signature https://www.ngbpmc.ng.mil/Forms/NGB-Form/ 2.) Separate sheet of paper with email address and additional point of contact number(s) SM and 2 references 3.) Copy of last five OERs/NCOERs (<i>as applicable</i>) 4.) MEDPROS printout with date of current PHA and PULHES included (<i>within 12 months</i>) 5.) Copy of Medically Signed/Completed Medical Profile (<i>as applicable</i>) 6.) Current copy of DA 705 (<i>within 6 months</i>) * If body fat information is not included on DA 705, a DA 5500-R/5501-R is required. 7.) Current Certified copy of DA Form 2-1 or ERB/ORB (Must be certified by RNCO <i>within 12 months</i>) 8.) Current GPFM 1790 (PQR). (<i>Within 12 months</i>) 9.) Current copy of NGB 23b (RPAM Statement). (<i>Within 12 months</i>) 10.) Copy of all DD 214s 11.) Copy of State driver's license and military driver's license. 12.) Letter(s) of recommendation (<i>optional</i>) 13.) A current Security Verification Memorandum with at least a Secret Clearance level (within 90 days of closing date) *All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 21-300 – SGT DOE, JOHN A Email subject will be in the same format.		
Conditions of Employment: National Guard Membership: Prior to appointment to this position, selectee must be a member of the District of Columbia Army National Guard. Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit.		
Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.		

Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGB Regulation 690-600 and ANGR 40-1614.



The District of Columbia Army National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted until the day following the closing date.

Announcement Number: 23-045

Position: Officer/Warrant Officer Strength Manager

Description: Recruits and retains qualified Officers, Specialty Branch Officers, Warrant Officers for entry into the DCARNG in accordance with applicable regulations. Determines basic qualification eligibility and pre-qualifies individuals for accession. Manages, coordinates interviews, and packet preparation for all incoming Inter-state Transfers (IST) of Officers and Warrant Officers to the DCARNG. Conducts attrition management, and interviews. Prepares and completes Accession/IST packets. Conducts strength maintenance interviews and briefings on a weekly basis. Analyzes audiences and occasions, prepares, and gives presentations about the DCARNG on such topics as missions, programs, facts, features, benefits, and opportunities. Must be able to pass a Position of Significant Trust and Authority (POSTA) background check, once assigned. Performs additional duties as required.

Special Remarks:

1. Must have certificate of eligibility for appointment to WO1.
2. Must have completed WOCS.
3. Must be medically qualified.
4. All applicants are subject to a state background check prior to the start of the AGR tour.

Qualifications:

1. Must be able to retain a SECRET security clearance.
2. Must meet physical fitness standards in IAW AR 600-9.
3. Must continue to meet requirements of AR 135-18 and NGR 600-5.
4. Must Be MOS qualified.
5. Must have leadership and supervisory experience.

Eligibility Requirements:

1. Must meet the military and civilian education requirements that has not been waived by the approval authority.
2. Soldiers must be able to receive a favorable suitability screening during the accessions process as outlined in applicable service component regulations.
3. Prior to entry on AD or FTNGD in the AGR Program, must be medically certified as drug free, per AR 40-501 and AR 600-110.
4. Must meet all eligibility requirements in accordance with AR 600-9, AR 40-501, AR 135-18, and NGR 600-5.
5. IAW AR 135-18, Table 2-3, Rule H, if the applicant does not meet the entry requirements defined in Table 2-1 and Table 2-2, the disqualification must be waived by the proper authority (if applicable).

AGR Employment Points of Contact:

HR Specialist: SPC Billie Gould, billie.c.gould.mil@army.mil / 202-685-9767 (DSN 3259767)

HR NCO: SFC Norrelle Combest, norrelle.p.combest.mil@mail.mil / 202-685-9767 (DSN 325-9767)