



# District of Columbia Army National Guard

## AGR Announcement

### 23-030



<b>APPLICATION MUST BE FORWARDED TO:</b>  IN ORDER TO RECEIVE CONSIDERATION <a href="mailto:BILLIE.C.GOULD.MIL@ARMY.MIL">BILLIE.C.GOULD.MIL@ARMY.MIL</a> <a href="mailto:NORRELLE.P.COMBEST.MIL@ARMY.MIL">NORRELLE.P.COMBEST.MIL@ARMY.MIL</a>	<b>OPENING DATE:</b> 12 September 2023	<b>CLOSING DATE:</b> 12 October 2023
	<b>Position Title:</b> Deputy Commander <b>Max Grade:</b> MAJ (O4) <b>Min Grade:</b> CPT (O3) <b>Selectee will be assigned to a compatible military position of:</b> 01A.	
	<b>Appointment Status</b> <input type="checkbox"/> Enlisted <input checked="" type="checkbox"/> Officer <input type="checkbox"/> Warrant Officer	
<b>Position Location:</b> 33rd Civil Support Team (WMD) DC Armory, 2001 East Capitol ST SE, Washington DC 20003	<b>AREA OF CONSIDERATION: GROUP III</b> All members eligible for entry into DCARNG (Nationwide)	
<b>INSTRUCTIONS FOR APPLYING:</b> This office will <b><u>NOT</u></b> accept mailed applications. You must send applications electronically. <b><u>Failure to submit all required documents as outlined below will result in your application not being considered for employment.</u></b>		
<b>AGR REQUIRED DOCUMENTS (in 1 email attachment):</b> 1.) NGB 34-1 Application for AGR Position with original signature <a href="https://www.ngbpmc.ng.mil/Forms/NGB-Form/">https://www.ngbpmc.ng.mil/Forms/NGB-Form/</a> 2.) Separate sheet of paper with email address and additional point of contact number(s) SM and 2 references 3.) Copy of last five OERs/NCOERs ( <i>as applicable</i> ) 4.) MEDPROS printout with date of current PHA and PULHES included ( <i>within 12 months</i> ) 5.) Copy of Medically Signed/Completed Medical Profile ( <i>as applicable</i> ) 6.) Current copy of DA 705 ( <i>within 6 months</i> ) * If body fat information is not included on DA 705, a DA 5500-R/5501-R is required. 7.) Current Certified copy of DA Form 2-1 or ERB/ORB (Must be certified by RNCO <i>within 12 months</i> ) 8.) Current GPFM 1790 (PQR). ( <i>Within 12 months</i> ) 9.) Current copy of NGB 23b (RPAM Statement). ( <i>Within 12 months</i> ) 10.) Copy of all DD 214s 11.) Copy of State driver's license and military driver's license. 12.) Letter(s) of recommendation ( <i>optional</i> ) 13.) A current Security Verification Memorandum with at least a Secret Clearance level (within 90 days of closing date) <b><i>*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 21-300 – SGT DOE, JOHN A</i></b> Email subject will be in the same format.		
<b>Conditions of Employment:</b> <b><u>National Guard Membership:</u></b> Prior to appointment to this position, selectee must be a member of the District of Columbia Army National Guard. <b><u>Electronic Funds Transfer:</u></b> Selectee is required to participate in electronic funds transfer/direct deposit.		
<b>Evaluation Process:</b> Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. <b>Incomplete applications will not be considered.</b> It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.		

**Equal Employment Opportunity:** All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGB Regulation 690-600 and ANGR 40-1614.



# The District of Columbia Army

## National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted until the day following the closing date.

**Announcement Number:** 23-030

**Position:** Deputy Commander

**Description:** Responsible for representing the commander, when required. Supervises the main Command Post (CP) operations and displacements. Directs the WMD CST staff and approves all detection, identification and sample collection missions. Meets with a variety of civilian and government agency and senior military leaders to discuss WMD CST concepts, missions and plans WMD CST involvement in state/local WMD response efforts. Implements new policies for WMD CST. Know the Incident Command System (ICS) employed at the state (local) level. When directed, serves as a senior liaison and point of contact with other government agencies and Incident Commanders on consequence management activities. Coordinates with federal, state and local law enforcement agencies to receive domestic terrorism threat briefings. Ensure a WMD CST member is designated for inter-agency liaison duty during WMD incidents and exercises. Incorporates a media management concept into WMD CST operations plans. Participates in Federal, state and DoD consequence management or emergency response exercises. Assists the commander to determine the best unit composition to accomplish assigned missions and to provide pre-release technical operations and post release support. Demonstrates the ability to utilize an execution checklist with code words to monitor CB detection, identification and sample collection missions. Prepares, authenticates and publishes the overall tactical Standard Operating procedures (SOP) for the WMD CST. Identifies command and control structures to control WMD CST operations. Recommends task organization and assigning tasks to subordinate elements of the command as directed by the commander. Implements procedures for the introduction of effective new technologies and equipment for the improved protection of the WMD CST mission. Provides sufficient force protection to accomplish the WMD CST mission. Operates in a WMD incident Hot Zone and adheres to mission engineering controls, protective equipment uses and work practices to prevent contamination.

Supervise staff functions to ensure Commander's, DCNG, and National Guard Bureau (NGB) intent is executed for garrison, training and mission support activities as well as, actively participate in National Capitol Region (NCR) Interagency Committees by evaluating areas for training opportunity and WMD CST inclusion into NCR All Hazards, WMD, CBRN response plans.

Additional responsibilities include serving as the WMD CST Budget Officer and Standard Evaluation and Assistance Team (SEAT) Budget Program Manager by managing 2060 NGPA and 2065 OMNG funds and supervising all aspects of financial processes in procurement, purchasing and maintenance. Will serve as the Approving Official in Defense Travel System for both Army and Air personnel, General Fund Enterprise Business System (GFEBS) as the unit Level 4 Approving Official and the WMD CST Consequence Management Support Center (CoMSupCen) command approving authority. Coordinate with the District of Columbia National Guard (DCNG) United States Property and Fiscal Office (USPFO) staff sections for all matters dealing with financial execution as well as compliance during the Joint Reconciliation Program (JRP) and the Program Budget Advisory Committee (PBAC) Level 1 and Level 2. Assist with the development of the WMD CST annual training calendar and budgeting forecasts advancing funds from commitment, obligation and execution.

**Qualifications:**

1. Must be able to retain a SECRET security clearance.
2. Must meet physical fitness standards in IAW AR 600-9.
3. Must continue to meet requirements of AR 135-18 and NGR 600-5.
4. Must Be MOS qualified.
5. Must have leadership and supervisory experience.

**Additional Required Documents from Applicant:**

1. Must have a minimum-security clearance of SECRET and be able to obtain required credentials and/or TOP SECRET-SCI security clearance as requested by supported agencies for all missions within 1 year of assignment.

2. Selectee must be fully MOS qualified or obtain MOS qualification within 1 year of assignment.
3. Must possess a valid State driver's license.
4. Must be able to pass a Physical Fitness Test, Ht/Wt screening, an OSHA physical, and Personal Protective Equipment test (IA W DA Pam 40- 8) administered by the 33rd CST within 30 days of AGR tour start date.
5. Must have completed the Civil Support Skills Course (CSSC) and possess the "R1" Additional Skill Identifier. **Special**

**Remarks:**

1. Applicants will have their medical records screened by the 33RD CST Physician Assistant prior to selection.
2. Selectee must undergo urinalysis drug screen testing upon entry on active duty, and periodic testing while assigned to WMD-CST duty. The WMD-CSTs are included in the testing rotation under the local Alcohol and Drug Abuse Prevention Control (ADAPC) program.
3. Selectee must uphold the highest standards of conduct and personal appearance.
4. Selectee must ensure that outside employment, associations and off-duty conduct/activities are consistent with Federal directives on ethics and with State and Federal conflict of interest policies. This employment must not impact the unit mission accomplishment or unit readiness and must be approved by the WMD CST Commander and DCNG Human Resources Office.
5. Selectee must agree to minimum three-year Active Service Obligation (ASO) on the WMD-CST.
6. The WMD-CST mission often requires irregular work hours, to include weekends and holidays. Selectee must be available for recall 24/7/365 unless in an approved leave status.
7. If selected, the member must reside within fifty (50) miles of the CST Ready Building (currently, the D.C. Armory) within 90 days of completion of CSSC.
8. All team members are required to receive and maintain smallpox and anthrax vaccines.

**Eligibility Requirements:**

1. Applicants who have voluntarily separated from the AGR Program are not eligible to re-enter for one year from date separations.
2. Must meet the military and civilian education requirements that has not been waived by the approval authority.
3. Soldiers must be able to receive a favorable suitability screening during the accessions process as outlined in applicable service component regulations.
4. Prior to entry on AD or FTNGD in the AGR Program, must be medically certified as drug free, be tested negative for Human Immunodeficiency Virus (HIV), per AR 40-501 and AR 600-110.
5. Must meet all eligibility requirements in accordance with AR 600-9, AR 40-501, AR 135-18, and NGR 600-5.
6. IAW AR 135-18, Table 2-3, Rule H, if the applicant does not meet the entry requirements defined in Table 2-1 and Table 2-2, the disqualification must be waived by the proper authority (if applicable).

**AGR Employment Points of Contact:**

HR Specialist: SPC Billie Gould, [billie.c.gould.mil@army.mil](mailto:billie.c.gould.mil@army.mil) / 202-685-9767 (DSN 3259767)

HR NCO: SFC Norrelle Combest, [norrelle.p.combest.mil@mail.mil](mailto:norrelle.p.combest.mil@mail.mil) / 202-685-9767 (DSN 325-9767)