



District of Columbia Army National Guard

AGR Announcement

23-023



<p>IN ORDER TO RECEIVE CONSIDERATION APPLICATION MUST BE FORWARDED TO:</p> <p>NORRELLE.P.COMBEST.MIL@ARMY.MIL / VICTORIA.MCNAMARA@US.AF.MIL</p>	<p>OPENING DATE: 2 Aug 23</p>	<p>CLOSING DATE: 3 Sep 23</p>
	<p>Position Title: Training NCO Max Grade: E6 Min Grade: E5 Selectee will be assigned to a compatible military position of: 00F30</p>	
	<p>Appointment Status <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Warrant Officer <input type="checkbox"/> Officer</p>	
<p>Position Location: 260th Regiment Regional Training Institute Fort Belvoir, VA</p>	<p>AREA OF CONSIDERATION: GROUP III All individuals eligible for entry into the DCARNG (Nationwide Announcement)</p>	
<p>INSTRUCTIONS FOR APPLYING: This office will NOT accept mailed applications. You must send applications electronically. <u>Failure to submit all required documents as outlined below will result in your application not being considered for employment.</u></p> <p style="text-align: center;">AGR REQUIRED DOCUMENTS (in 1 email attachment):</p> <ol style="list-style-type: none"> 1.) NGB 34-1 Application for AGR Position with original signature https://www.ngbpmc.ng.mil/Forms/NGB-Form/ 2.) Separate sheet of paper with email address and additional point of contact number(s) SM and 2 references 3.) Copy of last three OERs/NCOERs (<i>as applicable</i>) 4.) MEDPROS printout with date of current PHA and PULHES included (<i>within 12 months</i>) 5.) Copy of Medically Signed/Completed Medical Profile (<i>as applicable</i>) 6.) Current copy of DA 705 (<i>within 6 months</i>) * If body fat information is not included on DA 705, a DA 5500-R/5501-R is required. 7.) Current Certified Board ERB/ORB (Must be certified by RNCO within 12 months) 8.) Current copy of NGB 23b (RPAM Statement). (<i>Within 12 months</i>) 9.) Copy of all DD 214s 10.) Copy of State driver's license and military driver's license. 11.) Letter(s) of recommendation (<i>optional</i>) 12.) A current Security Verification Memorandum with at least a Secret Clearance level (within 90 days of closing date) <p>*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 23-015 – SGT DOE, JOHN A Email subject will be in the same format.</p>		
<p>Conditions of Employment: <u>National Guard Membership:</u> Prior to appointment to this position, selectee must be a member of the District of Columbia Army National Guard. <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit.</p>		
<p>Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.</p>		
<p>Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGB Regulation 690-600 and ANGR 40-1614.</p>		



The District of Columbia Army National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted until the day following the closing date.

Announcement Number: 23-023
Position: Training NCO
Position Description: Serves as Training NCO. Selected individual will be responsible for ensuring successful accomplishment of those tasks which support the unit's training programs and objectives. Drafts training schedules for approval which comply with command guidance, directives, and publications of higher headquarters. Maintains the training library and related training equipment and aids. Maintains all training support materials; prepares materials for advising the unit commander on military education requirements and forwards applications for Army service schools; provides the information required for the unit status report; attends all unit's training assemblies and annual training requirements; develops and publishes unit training calendar, schedules, forecast and secures training resources utilizing DTMS and RFMSS. Obtains and maintains password access for DTMS, ATTRS, DTS, Physical Security, DAMPS and any additional requirements that the unit may need. Conducts preparatory visits as required to training sites to ensure availability of and to procure required training areas, range and training equipment. Maintains the unit MOS qualification training program. Advises and assists the Company Readiness NCO on military education requirements and forwards applications for Army Service schools. Be able to maintain a SECRET clearance. Supervises or performs duties involving requests, receipt, storage, issue, accountability and preservation of individual, organizational, installation and expendable supplies and equipment; Receives, inspects, inventories, loads, unloads, segregates, stores, issues, delivers and turn-in organization and installation supplies and equipment. Provides assistance and guidance in the preparation for and execution of unit training and mobilization readiness related activities. Must be willing to attend all required schools, courses, and events that support unit activities. Performs all other duties as assigned.
Qualifications: <ol style="list-style-type: none">1. Must be able to retain a SECRET security clearance.2. Must meet physical fitness standards in IAW AR 600-9.3. Must continue to meet requirements of AR 135-18 and NGR 600-5.4. Must Be MOS qualified.5. Must have leadership and supervisory experience
Eligibility Requirements: <ol style="list-style-type: none">1. Applicants who have voluntarily separated from the AGR Program are not eligible to re-enter for one year from date separations.2. Must meet the military and civilian education requirements that has not been waived by the approval authority.3. Soldiers must be able to receive a favorable suitability screening during the accessions process as outlined in applicable service component regulations.4. Prior to entry on AD or FTNGD in the AGR Program, must be medically certified as drug free, be tested negative for Human Immunodeficiency Virus (HIV), per AR 40-501 and AR 600-110.5. Must meet all eligibility requirements in accordance with AR 600-9, AR 40-501, AR 135-18, and NGR 600-5.6. IAW AR 135-18, Table 2-3, Rule H, if the applicant does not meet the entry requirements defined in Table 2-1 and Table 2-2, the disqualification must be waived by the proper authority (if applicable).
AGR Employment Points of Contact: Air AGR NCOIC: MSgt Victoria McNamara, Victoria.Mcnamara@us.af.mil / 202-685-8813 (DSN 685-8813) Army AGR NCOIC: SFC Norrelle Combest, Norrelle.p.combest.mil@army.mil / 202-685-9767 (DSN 685-9767)