



District of Columbia National Guard

Accelerated Hiring Announcement

Title 32 Dual Status Technician

DC-AHA-AR-24-043



<p style="text-align: center;">APPLICATION MUST BE FORWARDED TO:</p> <p style="text-align: center;">IN ORDER TO RECEIVE CONSIDERATION</p> <p style="text-align: center;">donald.w.woodley.mil@army.mil</p>	OPENING DATE: 5 Dec 2024	CLOSING DATE: 12 Dec 2024
Position Title: SUPERVISORY LOGISTICS MANAGEMENT SPECIALIST Min Grade: CW2 Max Grade: C W 3 GRADE: G S -0346-13 MOS: N/A PD#: D1899000 PIN: N/A		
AREA OF CONSIDERATION: GROUP I Current on board DCNG Title 32 and Title 5 Federal Employees only		
Position Location: Joint Base Anacostia-Bolling	NOTE: This position is subject to provisions of the DoD Priority Placement Program.	
INSTRUCTIONS FOR APPLYING: You must send applications electronically to the email addresses listed below.		
REQUIRED DOCUMENTS: <ol style="list-style-type: none"> 1. Resume - resume highlighting your specialized experience. Ensure you include "from (mm/yy)" and "to (mm/yy)" dates along with a description of your relevant experience 2. Current SF-50 3. Educational Transcripts (if applicable) 4. Please submit completed packages to: LTC Donald Woodley donald.w.woodley.mil@army.mil (703) 601-6803 		
Minimum Qualifications: Experience, education, or training involving judgment and/or analytical ability in the logistics field. Experience using computer and automation systems		
Specialized Experience: 1-year specialized experience equivalent to at least the next lower grade. Must have experience, education, or training which includes identifying activities involving logistical support operations. Experience integrating the actions of a variety of specialized support activities in order to develop a comprehensive logistics plan. Experience monitoring such functions as program planning, resource and fiscal management, training, manpower management, and/or automated data processing to meet the logistics plan. Experience identifying delays or problems and developing corrective actions. Experience in managing the function of the work to be performed. Experience which includes leading, directing and assigning work of personnel.		

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Position: SUPERVISORY LOGISTICS MANAGEMENT SPECIALIST

This position is located in the United States Property and Fiscal Office (USPFO). Its purpose is to serve as the Chief of the division and to plan, organize, direct, develop, monitor, control, analyze and coordinate the installation logistics services support operations of five supply activities: Property Management Branch, Material Management Branch, Installation Transportation Branch, Storage and Distribution Branch and Central Issue Facility Branch Ammunition Supply Point operations, SARSS operations, and Cannibalization Point operations, in order to provide installation level supply support to ARNG units and activities within the state.

DUTIES AND RESPONSIBILITIES:

(1) Plans work to be accomplished by subordinates, sets and adjust short-term priorities, and prepare schedules for completion of work. Assigns work to subordinates based on priorities, selective consideration of the difficulty and requirements of the assignment, and the capabilities of employees. Provides employees with advice, counsel or instruction on both work and administrative matters. Maintains military and full-time strength through recruiting and retention programs. Interviews candidates for positions in the unit and selects appointment, promotion, or reassignment to such positions. Identifies developmental and training needs of employees, provides or arranges for needed development and training, and maintains an effective leadership/career development program. Makes critical judgments and on-the-spot decisions regarding the safety of assigned personnel. Hears and resolves employee complaints and refers serious unresolved complaints to higher-level management. Initiates action to correct performance or conduct problems. Effects minor disciplinary measures such as warnings and reprimands and recommends action in more serious disciplinary matters. Ensures the Equal Employment Opportunity Program is effective. Establishes channels of communication within the division to keep personnel informed and provides feedback. Finds ways to improve or increase the quality of the work directed. Develops performance standards, explains performance expectations, and evaluates the work performance of subordinates.

(2) Manages, plans, organizes, directs, monitors, controls, analyzes and coordinates the operations of the Supply and Services Division, to include property management, material management, transportation, supply and storage management, central issue facility management, Ammunition Supply Point operations, SARSS operations, and Cannibalization Point operations, through the use of logistics automation. Serves as the United States Property and Fiscal Officer logistics authority by utilizing comprehensive knowledge of supply policy requirements and evaluating the logistics actions required.

(3) Demonstrates mastery of general supply program management by applying new concepts and developments to supply problems that may depart from established practices. Plans for significantly new and far reaching logistics program requirements such as new equipment fielding, mobilization, de-mobilization, new logistics Standard Army Management Information Systems (STAMIS), and Home Land Defense/Defense Support to Civil Authorities (HLD/DSCA). Requires the application of new theories, concepts, and/or development to supply problems not acceptable to treatment by accepted supply methods, techniques, or procedures.

(4) Conducts in depth analysis and reviews, and issues directives and procedural instructions extending beyond local operations involving multi-level and multi-agency logistics operations. Formulates and approves operating procedures necessary to support the USP&FO and the requirements of supported units and activities. Monitors, recommends, and coordinates automation of logistics functions and programs. Ensures the USP&FO responsibilities for the receipting and accounting of property are met, to include accountability of mobilized assets for CONUS and OCONUS missions. Monitors and coordinates contingency stockage requirements.

(5) Provides staff and installation support for equipment distribution/redistribution plans and programs. Ensures compliance with excess supply and equipment programs. Manages stock record account(s). Serves on the Authorized Stockage List (ASL) review board. Participates as member of state readiness committee. Ensures compliance with the Management Control Program for installation supply and services.

(6) Advises the USP&FO and Command Staff on installation logistics, transportation, and supply readiness status of units. Identifies, evaluates, and makes recommendations for required support available, concerning overall plans and proposals for current and future operations. Plans, recommends, develops and issues approved policies affecting logistics support and operations. Resolves policy issues at NGB and the State level of the organization where the complexity is such where other employees have been unable to develop solutions. Collects and consolidates data for areas in which operations are contemplated. Provides input to the command logistics guidance and support plans for federal and State missions. Provides definitive guidance on interpretation of regulations and directives, regarding all classes of supply and multiple logistics services, and assists units, organizations, and activities in installation logistics and transportation matters. Uses personal judgment and discretion with broad latitude to develop supplements to regulations and directives to fit specific state logistic requirements.

(7) Conducts and develops long range plans and participates with other agencies (Dept of the Army, Dept of Air Force, Installation Management Agency, Northern Command, Federal Emergency Management Agency, other states' United States Property and Fiscal Officers, Department of State, Department of Homeland Defense and other applicable state and federal agencies) to determine sufficiency of current logistics support systems and facilities to meet future organizational and mission requirements. Incumbent must be skillful in approaching individuals or groups to influence and motivate in order to obtain the desired effect, such as gaining compliance with established policies.

(8) Serves as activity/fund manager for assigned logistics accounts. Receives fiscal information from each subordinate function and other agencies to assist with the development of the logistics portion of the Command Operating Budget. Evaluates the effects of new programs on funding requirements and directs the preparation of justification for budget revisions. Reviews and verifies logistics financial reports. Directs and coordinates logistics activities including the authorized procurement and provisioning of supplies and services and management of materials and equipment.

(9) Evaluates and analyzes operational trends for effectiveness and efficiency. Emphasizes correct equipment and supply authorizations, avoiding waste, fraud, and abuse of resources. Formulates and recommends corrective action regarding property losses within the state. Reviews FLIPLs and makes recommendations for required USPFO review concurrence or non-concurrence.

(10) Determines installation (State) requirements for accomplishing the handling of unusual requests, receipt, storage and disposition of large shipments, large items, hazardous cargo, precious metals, material recycling, and hazardous waste disposal. Coordinates with USP&FO and applicable staff, major subordinate state commands, Major Commands, National Inventory Control Points (NICPs), NGB, DA, DLA, DRMS, AMC and other activities. Coordinates all new equipment fielding's with the Force Intergration Readiness Officer (FIRO), G4, Depot level item managers, major subordinate commands, and units. Makes determinations as to authorizations involving all commercial off the shelf non standard equipment and supplies.

(11) Performs program responsibility for the USP&FO commercial, equipment and personnel transportation support functions, provides oversight, and establishes operating guidance and policies for transportation support for the state.

(12) Performs the full range of supervisory personnel functions. Implements provisions of personnel management such as equal employment, merit promotion, career development, performance appraisals, employee counseling, incentive awards and position management. May select or contribute to the selection of subordinates. Hears employee grievances and deals with union representatives as necessary. Ensures adequate training for employees within the division. Initiates formal requests for personnel actions. Ensures accuracy of position descriptions. Ensures a safe operating environment for employees in accordance with current safety and Occupational Safety and Health Act directives/requirements.

(13) Attends conferences, workshops and meetings on matters of policy and procedures. Provides information on policy and operations as required. Renders expert guidance to commands and activities on supply and services. Visits or directs visits to commands and activities to ensure adequate installation logistics support is rendered.

(14) Plans, directs and executes supply and services requirements for mobilization and demobilization of units. Certifies transfer of federal property to and from Title 10 status. Provides oversight through subordinate managers regarding shipment of federal property and equipment to respective port of embarkation or from port of debarkation or designated mobilization station as required. Coordinates inter and intra-state transfer and shipment of property and equipment to units prior to mobilization and prior to movement to the mobilization station.

(15) Performs other related duties as assigned.