



District of Columbia National Guard

Accelerated Hiring Announcement

Title 5 Civilian

DC-AHA-AR-26-019



APPLICATION MUST BE FORWARDED TO: IN ORDER TO RECEIVE CONSIDERATION Goodin, Robert John COL USARMY NG DCARNG robert.j.goodin.mil@army.mil	OPENING DATE: 16 July 2026	CLOSING DATE: 30 July 2026
	Position Title: PROGRAM ANALYST GRADE: GS-0343-09	
	AREA OF CONSIDERATION: GROUP I Current on board DCNG Title 32 and Title 5 Federal Employees only	
Position Location: United States Property & Fiscal Office Joint Base Anacostia Bolling 189 Poremba Court SW BLDG 350 Washington, DC 20373-814	NOTE: This position is subject to provisions of the DoD Priority Placement Program. INCENTIVES: 3R may be available.	
INSTRUCTIONS FOR APPLYING: You must send applications electronically to the email addresses listed below. REQUIRED DOCUMENTS: - Resume - resume highlighting your specialized experience. Ensure you include "from (mm/yy)" and "to (mm/yy)" dates along with a description of your relevant experience Resumes limited to two pages Starting on September 27, 2025, federal agencies will only accept resumes up to two pages in length. - Current SF-50 (if applicable) - Please submit completed packages to: COL Robert, Goodin Phone: 520-672-1725 robert.j.goodin.mil@army.mil		

GENERAL EXPERIENCE:

Experience, education, or training in administrative, professional, investigative, technical, or other responsible work which demonstrates analytical ability and a practical and theoretical knowledge of the functions, processes, and principles of management. Knowledge of the National Guard organizational structures, functions, procedures, and techniques. Experience using computer and automation systems.

SPECIALIZED EXPERIENCE:

1-year specialized experience, education, or training equivalent to at least the next lower grade level. Experience, education, or training which has provided application of practices, theories, techniques, and methods of management. Experience analyzing, interpreting, and developing policies and procedures of local management.

CONDITIONS OF EMPLOYMENT:

Applicants must have the following:

1. Must be able to obtain and maintain the appropriate security clearance of the position. Incumbent must be able to obtain a secret security clearance.
2. Extensive travel is required to perform duties throughout the state.
3. May be required to travel by car, in military and/or commercial aircraft, and by other means of transportation as appropriate to perform temporary duty assignments
4. The work may require the employee to drive a motor vehicle. An appropriate, valid driver's license may be required for the position.
5. Ability to establish effective professional working relationships with coworkers and customers, contributing to a cooperative working environment and successful accomplishment of the mission.
6. Irregular and/or overtime (compensatory) hours may be required to support operational requirements or contingencies or may be required to work hours outside of the normal duty day.
7. Proficient in logistics standard army management information system (STAMIS).
8. This position is designated as Essential Personnel and may be subject to duty in preparation for, or in response to, a state emergency or disaster declaration. Head of Agency requests to exceed 14 days in a calendar year must be approved in advance by the National Guard, Director of Manpower and Personnel (NGB-J1).

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Position: PROGRAM ANALYST

Position Description:

- (1) Analyzes evaluation results on both a quantitative and qualitative basis to provide concise and objective information to identify accountability strengths and weaknesses. Develop recommendations to correct deficiencies or suggest program or process improvements for the organization. Plans and designs procedures to improve organizational effectiveness and efficiency. Evaluates unit and organizational effectiveness. Develop and administers a system of reviews, management controls, evaluations, and checklists designed to ensure conformance with law and regulations. The employee plans, coordinates, and carries out the successive steps in fact-finding and analysis of issues necessary to complete each phase of assigned projects.
- (2) Incumbent reviews administrative audits, Financial Liability Investigation for Property Loss (FLIPL) reports, and Command Supply Discipline Program (CSDP) review reports to determine accountability trends to develop scope of review and recommendations to improve accountability processes and corrective actions. Monitors all unit standardization/evaluation type programs ensuring adherence to all requirements defined in Department of the Army (DA), National Guard Bureau (NGB), and local publications or other applicable directives. Identifies or creates metrics and measures progress toward accomplishment of unit plans, programs, goals, and objectives regarding federal property and supply accountability.
- (3) Apply statistical analysis techniques to measure progress, efficiency, and trends impacting the effectiveness of the organization to meet the organizational goals and objectives. Performs 100 % inventories of unit/activity equipment and supplies and analyzes requisition data to determine causes of any discrepancies. Develops cost analysis of financial impact regarding accountability, equipment and supply damage, adequacy of storage, physical security and loss of federal supplies and equipment. Interprets a variety of requirements by making independent judgments to determine organizational compliance with applicable regulations, procedures and practices.
- (4) Reviews workload requirements to ascertain areas where procedures can be combined, distributed, or simplified to increase productivity, efficiency, or effectiveness and is able to utilize centralized planning and decentralized execution of mission objectives. Recommends internal reporting and status tracking procedures to ensure adequate control in terms of deadlines, progress reports, and follow-up reports
- (5) Responsible for on-the-spot corrective assistance and guidance to unit/activity personnel during the conduct of the evaluation/review. Coordinates with other logistics sections within the USPFO and Joint Force Headquarters to resolve technical problems concerning supply and equipment authorizations and accountability.
- (6) Performs other duties as assigned.