

# DISTRICT OF COLUMBIA ARMY NATIONAL GUARD AGR VACANCY ANNOUNCEMENT



## ANNOUNCEMENT #: 25-036

**\*\*Only Current AGRs with the DCARNG Are Eligible to Apply (Onboard AGR)\*\***

<b>Position:</b> LOGISTICS NCO  Position #: 03171495		<b>Minimum Rank/Grade:</b>  SSG/E6	<b>Maximum Rank/Grade:</b>  SFC/E7
<b>MOS/AOC:</b>  92Y	<b>Unit/Location:</b> 33rd Civil Support Team 2001 East Capitol St SE Washington, DC 20003	<b>Opening Date:</b>  20 NOV 2025	<b>Closing Date:</b>  29 NOV 2025

### DUTIES AND RESPONSIBILITIES:

Serves as both the Senior Logistics NCO and Decontamination Lead for the 33rd Civil Support Team. Responsible for the procurement, accountability and storage of all equipment needed for incident response. Maintains property book accountability for assigned equipment. Uses the WMD CST Impact Card to obtain (mission essential or replacing damaged) supplies, tools and equipment needed for the execution of WMD CST missions. Monitors status of all assigned equipment. Coordinates calibration requirements of equipment on hand. Procures supplies and equipment. Establishes a process to monitor expiration dates on expendable materials. Arranges for unserviceable equipment to be repaired or replaced. Arranges for warehousing of supplies and equipment, including establishing a security process. Arranges for the transport of supplies and equipment in the event of mobilization. Understand procedures and equipment for safe transport of contaminated items. Packages equipment and supplies so they are deployable in increments according to Operations order. Conduct periodic CB equipment inspections. Tracks the temporary-loan of WMD CST equipment to other WMD first responders. As required, provides a logistics readiness status report. Performs issue and turn-in of individual equipment for the WMD CST members. As Decontamination Team Leader plans, directs, and executes all decontamination operations in support of WMD reconnaissance and sampling missions. Develops and maintains unit decon SOPs and site-layout plans; trains team members on technical and emergency decon procedures; and ensures all personal protective equipment (PPE) and decontamination systems are fully mission capable. Supervises setup and operation of personnel, equipment, and vehicle decontamination lanes; integrates decon operations with survey, medical, and analytical sections to ensure contamination control and responder safety. Advises the Commander and operations Officer on decon capabilities, limitations, and risk mitigation measures during incident response and training events. Performs CBRN and HAZMAT tasks as the technician level inside the cold, warm and hot zones. Will perform other duties as assigned.

### Mandatory Requirements and Skills at Time of Application:

1. Must have a minimum security clearance of SECRET
2. Only E6 and E7 may apply, and must be MOS-qualified.
3. Must meet physical fitness standards in IAW AR 600-9.
4. Must possess valid state drivers license
5. Must be able to pass service physical fitness test and height/weight standards
6. Only on-board DCARNG AGR Soldiers may apply (does not include DCARNG OTOTs).

## **Documents from Applicant in Addition to AGR Application Checklist (Page 4):**

### **OPTIONAL DOCUMENTS THAT MAY BE SUBMITTED:**

1. Copy of any Certificate of Training that is not listed on ERB.
2. Copy of special skill certification or license that is pertinent to the position.
3. Recommendation letters from current or previous employers, commanders, organizations etc.
4. Formal explanation for any discrepancy listed in your official military records. Must be in memorandum format IAW AR 25-50, For the President of the Selection Board. Cannot be for a "bad" NCOER.

### **PREFERRED APPLICANTS WILL POSSESS THE FOLLOWING SKILLS/ATTRIBUTES:**

1. You Proactively Own tasks.
2. Proficiency in Microsoft Office and Adobe Pro
3. Background in leading projects.
4. Ability to influence positively through the chain of command.
5. Strong decision-making skills within strict time constraints.
6. Military Pay Experience

### **SPECIAL INSTRUCTIONS:**

1. Applicants will have their medical records screened by the 33RD CST Physician Assistant prior to selection.
2. Selectee must undergo urinalysis drug screen testing upon entry on active duty, and periodic testing while assigned to WMD-CST duty. The WMD-CSTs are included in the testing rotation under the local Alcohol and Drug Abuse Prevention Control (ADAPC) program.
3. Selectee must uphold the highest standards of conduct and personal appearance.
4. Selectee must ensure that outside employment, associations and off-duty conduct/activities are consistent with Federal directives on ethics and with State and Federal conflict of interest policies. This employment must not impact the unit mission accomplishment or unit readiness.
5. Selectee must agree to minimum three-year Active Service Obligation (ASO) on the WMD-CST which begins upon completion of CSSC
6. The WMD-CST mission often requires irregular work hours, to include weekends and holidays.
7. If selected the member must reside within fifty (50) miles of the CST Ready Building (currently, the D.C. Armory) within 90 days of completion of CSSC.
8. All team members are required to receive and maintain smallpox and anthrax vaccines.
9. All applicants subject to review of Retention Control Points considering their total Active Federal Service years.

**EQUAL EMPLOYMENT OPPORTUNITY:** All applicants will receive consideration without regard to age, race, color, national origin, creed, religion, politics, marital status, membership/non-membership in an employee organization, or other non-merit reasons not interfering with membership in the Army National Guard or performance of required duties.

**POSITIONS OF SIGNIFICANT TRUST (POST):** In accordance with DA EXORD 193-14 & NGB SMOM 15-017, all Soldiers hired into sensitive duty positions are required to have favorable POSTscreening. Soldiers not meeting this requirement will not be hired into AGR status.

**PAY AND ALLOWANCES/MAJOR BENEFITS:** AGR personnel receive base pay, subsistence (BAS), quarter's allowance (BAH), Variable Housing Allowance (VHA), applicable uniform allowances, full medical care in military facilities, and partial medical care and TRICARE benefits for dependents.

**ADDITIONAL INFORMATION:** Restoration rights for federal employees accepting AGR tours will be in accordance with applicable federal personnel regulations. Personnel in a bonus program should refer to applicable FY SRIP to determine if continuation in SRIP/SLRP is permitted prior to entry on AGR status. AGR personnel are subject the Uniform Code of Military Justice.

## **How to Apply**

The forms and documents listed on the application checklist must be submitted as **ONE** .pdf file (**do not** submit as PDF Portfolio) through email. Applications and Checklist must be received in the AGR Office no later than 1630 hours (Eastern) on the closing date of the announcement.

1. Email AGR Applications To: [ngdcAGRbranch@army.mil](mailto:ngdcAGRbranch@army.mil)
2. The AGR Management team will provide notification that your application has been received.

**Applicant's rank/name:**

**Applicant's Email:**

**Applicant Status:** ☐ T32 ☐ T10 ☐ AGR ☐ ADOS ☐ M-Day

**AGR APPLICATION CHECKLIST**

- \_\_\_\_\_ **1.NGB Form 34-1 AGR Application**, can be found under Career Resources at <https://www.ngbpmc.ng.mil/Forms/NGB-Forms/> (Include e-mail address at the top 1st page of NGB Form 34-1 and signature on pg 3)
- \_\_\_\_\_ **2.Certified Board Selection ERB/ORB**. Within 30 days - must include applicable MOS or AOC and ASVAB Scores.
- \_\_\_\_\_ **3.Individual Medical Readiness Record**. Must include current Periodic Health Assessment date and PULHES. PHA must be current within 12 months.
- \_\_\_\_\_ **4. DA Form 3349 Physical Profile (If Applicable)**. No temporary profiles are accepted except pertaining to pregnancy.
- \_\_\_\_\_ **5. DA 5500/ DA 5501 (If Applicable)**
- \_\_\_\_\_ **6. Last AFT for record within the past 6 months**. Either DA 705 with digital signatures or ITR (Individual Training Record) report out of DTMS (Digital Training Management System) \*PPOM 22-23 requires passing AFT within 6 months.
- \_\_\_\_\_ **7.DA Form 2166-8 NCOER / DA Form 67-8/9 OERs – last 5 copies**. SPC/E4 or a newly promoted SGT or 1LT (Doesn't have 3 NCOERs/ OERs), will need a letter of recommendation from Unit Commander or BN AO within 6 months of closing of announcement.
- \_\_\_\_\_ **8. All DD Form 214's and DD Form 215's** (must have items 23-30 included)
- \_\_\_\_\_ **9. NGB Form 23/23b** (Current National Guard Soldier) Retirements Points History Statement (RPAM) (Must be pulled in last 30 days from closing of announcement.)
- \_\_\_\_\_ **10. Security Clearance Memo**. Must have a final Security Clearance Verification. Memo from a Security Clearance Manager must be dated within 90 days from date of announcement. NO JPAS printouts.
- \_\_\_\_\_ **11. OPAT Scorecard (DA Form 7888)** (Applicable if current PMOS is in a lower physical category than advertised MOS)
- \_\_\_\_\_ **12. DA Form 4836/ Oath of Extension of Enlistment or Reenlistment (Required for Enlisted)**  
(Applicants must have a minimum of three years on their current contract before HRO will cut AGR/OTOT orders).

**NOTE: PLACE THE JOB ANNOUNCEMENT AS PAGE 1** - ensure that all required documents (As Applicable) on the checklist are included with your application in the listed order above. Applications that have been returned for correction will need to resubmit complete packets with the corrected documents before job announcement closes in order for their packet to be considered. **It is mandatory that all SMs have a minimum of three years on their current ETS (or required time to cover a OTOT) in order for HRO to produce AGR orders and to complete an AGR Initial Tour.**

Evaluation Process: Applicants will be evaluated solely on the information supplied in application documents outlined above. Interview responses will also be considered when applicable. **Incomplete applications will not be considered.** It is the responsibility of the applicant to contact POCs identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.